OIL AND NATURAL GAS CORPORATION LTD

FELICITATION OF RETIRED EMPLOYEES AGED 70/75/80 Yrs AND ABOVE

ID. /CPF No: ☐☐☐☐☐ Name: ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Level/Designation of employees at the time of retirement/Vol. Retirement .....

Location at the time of Retirement/ Vol. Retirement .....

Date of Birth : (dd/mm/yyyy) ☐☐☐☐☐☐☐☐ Date of Joining ONGC: (dd/mm/yyyy) ☐☐☐☐☐☐☐☐

Date of Retirement /Vol. Retirement : ☐☐☐☐☐☐☐☐ Age .....years (as on .....)

Address : .....

.....

.....

Tel No. .....

Email if any.....

Date: Signature of claimant Ex-Employee

LIFE CERTIFICATE

(TO BE CERTIFIED BY GAZETTED OFFICER / SERVING E2 & ABOVE ONGC OFFICER / BRANCH MANAGER OF DRAWEE BANK)

IT IS TO CERTIFY THAT MR./MRS ..... EX-EMPLOYEE OF ONGC, DESIGNATION ..... ID NO. ..... HAS PERSONALLY APPEARED BEFORE ME ON ..... AND SIGNED IN MY PRESENCE AND HIS/HER SIGNATURES ARE ATTESTED BELOW.

Place..... (Signature of Certifying Authority)

Date : ..... (Sign. of Ex-Employee) Name/Desig of Certifying Authority:

FOR HR-ER

Details verified and necessary entries made in the System.

Date: Signature of I/c, HR-ER/Separated Emp. Estt

FOR F&A SECTION

Passed for payment of Rs._____ (Rupees _____ Only)

Date: Signature of PCS Officer