



**OIL AND NATURAL GAS CORPORATION LIMITED**  
**Office of Chief-ER**

Corporate Policy Section  
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O.O. No. ONGC/ER/CP/MED/015  
Dated: 28<sup>th</sup> July 2006

**OFFICE ORDER (MED-015)**

**Sub: ENTITLEMENT OF CLASS OF ACCOMMODATION IN THE EMPANELLED HOSPITALS FOR INDOOR TREATMENT**

In supersession to all the earlier instructions on the subject, entitlement of class of accommodation in the empanelled hospitals for indoor treatment by the employees and their dependant family members shall be regulated as under:

Category	Entitlement	
	Centrally A/C Hospital / Nursing Home	For Non-Centrally A/C Hospital / Nursing Home
Class IV Employees upto W-III level	Multiple Shared	Multiple Shared non A/C room or its equivalent
Class III & Class IV Employees in the level of W-4 & above	Multiple Shared	Two Shared non A/C room or its equivalent
All 'S' level employees and E-0 to E-2	Twin Shared	Single non A/C room/Twin Shared A/C room or its equivalent
E-3 to E-5	Single Room	Single A/C room or its equivalent
E-6 & above (Below Board level)	Single Room/Single Room upgraded	Single A/C room (upgraded) or its equivalent
Board level	Appropriate Class of accommodation available	Appropriate Class of accommodation available

**2. Relaxation for Apollo Hospital, Chennai**

Class III class IV employees in the level of W-4 and above who are otherwise entitled for multiple shared accommodation in the centrally A/C Hospitals/Nursing Homes can avail the twin shared accommodation /restricted to semi-private, if they are recommended for admission in Apollo Hospital, Chennai.

3. Since the type of accommodation available vary from hospital to hospital, Work centres may keep above instructions/guidelines in view while deciding the type of accommodation for indoor treatment.

*Amarendra Sahu*  
28.7.2006

( Amarendra Sahu )  
Chief Manager (P&A)